

Adult Education & Literacy Calendar

October 3, 2013

| Date | Description | Time/Location | Contact |
|--------------------|---|---|---|
| July 1 2013 | <p align="center">IPTV Spotlight on NCC</p> <p align="center"><i>*feature due to state consultant by the 15th of the previous month</i></p> | | <p align="center">Phyllis Hinton 515-281-4723</p> |
| July 9 2013 | <p align="center">Program Year 2014 TE Professional Development</p> <p>Training Objectives:</p> <ul style="list-style-type: none"> • Give overviews of changes in each area for program year 2014; • Show how relevant changes relate to reporting and data management in MIS TOPSpro Enterprise; • Demonstrate reporting fields in the MIS TOPSpro Enterprise. • Provide Standardized State Template(s) for Program use. • Provide the state expectations for local responsibilities related to data collection, input, validity and reliability, error audits, review, correction, submission, monthly, quarterly, and year-end reporting <p align="center">Register Here</p> | <p align="center">9:00 – 4:00 Iowa Valley Room 608 Marshalltown, IA</p> <p align="center">* Attendees should bring their own lunch *</p> | <p align="center">Amy Vybiral 515.339.4520</p> |
| July 10-12 2013 | <p align="center">Iowa Association for Lifelong Learning Conference</p> <p align="center">"Linking to Adult Learners"</p> <p align="center">More Information</p> | <p align="center">Sheraton, WDM</p> | <p align="center">Jennifer Crull 319-385-3462</p> |
| July 11 2013 | <p align="center">Program Year 2014 TE Professional Development</p> <p>Training Objectives:</p> <ul style="list-style-type: none"> • Give overviews of changes in each area for program year 2014; • Show how relevant changes relate to reporting and data management in MIS TOPSpro Enterprise; • Demonstrate reporting fields in the MIS TOPSpro Enterprise. • Provide Standardized State Template(s) for Program use. • Provide the state expectations for local responsibilities related to data collection, input, validity and reliability, error audits, review, correction, | <p align="center">9:00 – 4:00 400 East 14th Grimes Building Des Moines, IA Room B50</p> <p align="center">* Attendees should bring their own lunch *</p> | <p align="center">Amy Vybiral 515.339.4520</p> |

Adult Education & Literacy Calendar

October 3, 2013

| Date | Description | Time/Location | Contact |
|-----------------------------------|---|--|--|
| | submission, monthly, quarterly, and year-end reporting Register Here | | |
| July 17 – 19 2013 | <p align="center">ABE Institute: “Transitions in Iowa Adult Education: The Future is Here!”</p> <p align="center">Conference Brochure</p> <p align="center">Pre-Conference Registration</p> <p align="center">Conference Registration</p> | Ramada Tropic Resort 5000 Merle Hay Rd. Urbandale, IA | Phyllis Hinton 515-281-4723 |
| July 17 2013 | <p align="center">Coordinator Face to Face</p> | Ramada Tropic Resort and Conference Center 5:30pm-8pm | Alex Harris 515.281.3640 |
| August 1 2013 | <p align="center">IPTV Spotlight on ICC</p> <p align="center"><i>*feature due to state consultant by the 15th of the previous month</i></p> | | Phyllis Hinton 515-281-4723 |
| August 5 - September 6 2013 | <p align="center">Study Circle: Managed Enrollment</p> <p align="center">Join an online facilitated study session with readings and guided discussion to look at enrollment strategies in adult education. The Welcome Letter has registration details and the overview provides training objectives. Click to Join.</p> <p align="center">Download Welcome Letter</p> <p align="center">Download Overview</p> | Online Training | Alex Harris 515-281-3640 |

Adult Education & Literacy Calendar

October 3, 2013

| Date | Description | Time/Location | Contact |
|-----------------------|---|---|---|
| September 1 2013 | <p align="center">IPTV Spotlight on IVCCD <i>*feature due to state consultant by the 15th of the previous month</i></p> | | <p align="center">Phyllis Hinton 515-281-4723</p> |
| September 4, 2013 | <p align="center">New Coordinator Meeting</p> <p>Topics for this meeting include:</p> <ul style="list-style-type: none"> • Program targets • Financial claims • Data • Program monitoring <p align="center">Please bring your own lunch and snacks</p> <p align="center">Register by August 30</p> | <p align="center">11:00 am – 4:00 pm DMACC Ankeny Bldg. 7, Oak Room</p> | <p align="center">Phyllis Hinton 515-281-4723</p> |
| September 11, 2013 | <p><i>Cancelled</i> Learning to Achieve Academy Activity dates: September 11 - November 13, 2013. Learning to Achieve is a program designed to help adult education and vocational training practitioners, social workers, and other human service providers understand learning disabilities (LD) in adults and learn how to actively support adults with LD in educational and workplace settings. This course is offered as a non-credit course AND a one credit recertification course. Please select the option you wish to register for below.</p> <p align="center">Please bring your own lunch and snacks</p> <p align="center">Please register by September 6, 2013.</p> | <p align="center">9:30 – 3:30 DMACC Ankeny Bldg 7/Walnut Rm</p> | <p align="center">Phyllis Hinton 515-281-4723</p> |

Adult Education & Literacy Calendar

October 3, 2013

| Date | Description | Time/Location | Contact |
|------|---|---------------|---------|
| | <p>NOTE: Participants must be registered before the last day of the course. The system will not allow the participants to register once the instructor has entered grades.</p> <p style="text-align: center;">Register for Non-credit</p> <p style="text-align: center;">To register for license renewal credit:</p> <p style="text-align: center;">If paying by check click here for instructions</p> <p style="text-align: center;">If paying with a credit card click here for instructions</p> <p>Participants are to mail their own registration form and payment to Heartland if paying with a check (see instructions below).</p> <p>CREDIT CARD PAYMENT—</p> <ol style="list-style-type: none"> 1. To register for this course and paying with a credit card, click here: DL011501221401 2. Please sign in by entering your name, your Login ID, and your passcode if you have been in our system since April 2011 (new login system); and then click "Log In" (If you have not created a passcode, but have taken Heartland classes before, enter eduCation2010 as your temporary passcode. Click on "Log In". Do not click on "Create New Account" unless you have never taken courses through Heartland. You will be able to create your own passcode on the next page.) 3. You will receive a confirmation email after you have registered. 4. You may verify successful completion of the registration process by returning to the "Search for Activities" page and clicking on Click here... <p>CHECK OR MONEY ORDER PAYMENT--To register for license renewal credit and paying by check or money order, please print off the registration form</p> <p>You may verify successful completion of the registration process by returning to the "Search for Activities" page and click "To view your class history and current enrollment Click here..."</p> | | |

Adult Education & Literacy Calendar

October 3, 2013

| Date | Description | Time/Location | Contact |
|------------------------------------|---|---|--|
| <p>September 19 – 20, 2013</p> | <p style="text-align: center;">Numeracy Academy</p> <p>Activity dates: September 19, 2013 - March 14, 2014</p> <p style="text-align: center;">This course is offered as a non-credit course AND a two credit recertification course.</p> <p style="text-align: center;">Academy Goals:</p> <ul style="list-style-type: none"> • To increase participants mathematical content knowledge • To increase the number and range of approaches for teaching mathematics • To expand participant knowledge of what it means to do mathematics. <p>*Strategies reflect Common Core Math Practices</p> <p>Please bring your own lunch and snacks</p> <p style="text-align: center;">Register by September 17, 2013</p> <p>Non-Credit Registration Credit Registration Use Activity Code: DR333501221401</p> | <p>9:00 – 4:00 400 East 14th Grimes Bldg Des Moines, IA Room B100</p> | <p>Phyllis Hinton 515-281-4723</p> |
| <p>September 23</p> | <p style="text-align: center;">HiSET Administrator Training</p> <p>Training will include information about test centers, staff and roles, registration, scheduling, payment, accommodations and preparation; scoring and reporting, and test administration.</p> <p style="text-align: center;">Draft Agenda</p> <p style="text-align: center;">Register Here by 9/20/13</p> | <p>WITCC 4647 Stone Ave. Sioux City, IA 9 a.m. – 2 p.m.</p> | <p>Alex Harris 515-281-3640</p> |

Adult Education & Literacy Calendar

October 3, 2013

| Date | Description | Time/Location | Contact |
|-----------------------|--|---|---|
| September 24 | <p align="center">HiSET Administrator Training</p> <p>Training will include information about test centers, staff and roles, registration, scheduling, payment, accommodations and preparation; scoring and reporting, and test administration.</p> <p align="center">Draft Agenda</p> <p align="center">Register Here by 9/20/13</p> | <p align="center">ICCC 3041 Quail Ave Fort Dodge, IA Room 205 9 a.m. – 2 p.m.</p> | <p align="center">Alex Harris 515-281-3640</p> |
| September 25 | <p align="center">HiSET Administrator Training</p> <p>Training will include information about test centers, staff and roles, registration, scheduling, payment, accommodations and preparation; scoring and reporting, and test administration.</p> <p align="center">Draft Agenda</p> <p align="center">Register Here by 9/21/13</p> | <p align="center">DMACC-Newton 600 N. 2nd Ave. W Main Bldg. Rm. 210 Newton, IA 9 a.m. – 2 p.m.</p> | <p align="center">Alex Harris 515-281-3640</p> |
| September 25 2013 | <p align="center">EICC Site Visit</p> | <p align="center">Davenport</p> | <p align="center">Phyllis Hinton 515-281-4723</p> |
| September 26, 2013 | <p align="center">HiSET Administrator Training</p> <p>Training will include information about test centers, staff and roles, registration, scheduling, payment, accommodations and preparation; scoring and reporting, and test administration.</p> <p align="center">Draft Agenda</p> <p align="center">Register Here by 9/22/13</p> | <p align="center">HCC 844 W 4th St Room F Waterloo, IA 9 a.m. – 2 p.m.</p> | <p align="center">Alex Harris 515-281-3640</p> |
| September 28, 2013 | <p align="center">New Readers Conference</p> <p align="center">Meet Archie Willard & his book: The Last Reader Standing</p> <p align="center">Register Here</p> | <p align="center">Evelyn Davis Center 801 University Des Moines, IA 9 a.m. – 1 p.m.</p> | <p align="center">Phyllis Hinton 515-281-4723</p> |

Adult Education & Literacy Calendar

October 3, 2013

| Date | Description | Time/Location | Contact |
|---------------------|--|---|---|
| October 1 2013 | <p align="center">IPTV Spotlight on HCC <i>*feature due to state consultant by the 15th of the previous month</i></p> | | <p align="center">Phyllis Hinton 515-281-4723</p> |
| October 2 2013 | <p><i>Cancelled</i> Learning to Achieve Academy</p> | <p align="center">9:30am-3:30pm DMACC – Ankeny Walnut Room</p> | <p align="center">Phyllis Hinton 515-281-4723</p> |
| October 2-4 2013 | <p align="center">IDEA Conference: Putting the Pieces Together"</p> | <p align="center">Ramanda Inn 5000 Merle Hay Rd. Urbandale, IA</p> | |
| October 3, 2013 | <p align="center">HiSET Instructor Training Training will include information about test centers, staff and roles, registration, scheduling, payment, accommodations and preparation; scoring and reporting, and test administration. Draft Agenda Register Here by 9/30/13</p> | <p align="center">IWCC Main Campus Looft Hall, Rom 023 Council Bluffs, IA 9 a.m. – 2 p.m.</p> | <p align="center">Alex Harris 515-281-3640</p> |
| October 4, 2013 | <p align="center">HiSET Instructor Training Training will include information about test centers, staff and roles, registration, scheduling, payment, accommodations and preparation; scoring and reporting, and test administration. Draft Agenda Register Here by 9/30/13</p> | <p align="center">ICCC Storm Lake Center 916 Russell St. Room 10 Storm Lake, IA 9 a.m. – 2 p.m.</p> | <p align="center">Alex Harris 515-281-3640</p> |
| October 8 2013 | <p align="center">CASAS Implementation Training for ABE/GED via the ICN Network - Clinton will be the origination site</p> | <p align="center">9:00am-4:00pm</p> | <p align="center">Phyllis Hinton 515-281-4723</p> |

Adult Education & Literacy Calendar

October 3, 2013

| Date | Description | Time/Location | Contact |
|-----------------------------|---|--|--|
| | <p>This training is for ABE Coordinators or ABE/GED teachers who have not received CASAS Implementation Training or who desire an in-depth refresher. Those taking the training will be certified to train his/her own staff and order CASAS materials. This IT training promotes a clearer understanding of CASAS as a comprehensive system. There is no fee for this training.</p> <p>Register here by September 30, 2013</p> | <p>ICN Locations: Sheldon CC Clinton CC Tech Ctr. (origination site) DMS – State Library</p> | |
| <p>October 9 2013</p> | <p>SWCC Site Visit</p> | <p>Creston</p> | <p>Phyllis Hinton 515-281-4723</p> |
| <p>October 10, 2013</p> | <p>HiSET Instructor Training Training will include information about test centers, staff and roles, registration, scheduling, payment, accommodations and preparation; scoring and reporting, and test administration. Draft Agenda Register Here by 10/4/13</p> | <p>DMACC Southridge 1111 E Army Post Suite 2004, Rm 20D Des Moines, IA 9 a.m. – 2 p.m.</p> | <p>Alex Harris 515-281-3640</p> |
| <p>October 11, 2013</p> | <p>HiSET Instructor Training Training will include information about test centers, staff and roles, registration, scheduling, payment, accommodations and preparation; scoring and reporting, and test administration. Draft Agenda Register Here by 10/4/13</p> | <p>Kirkwood 1770 Boyson Rd. Hiawatha, IA Room 100 9 a.m. – 2 p.m.</p> | <p>Alex Harris 515-281-3640</p> |
| <p>October 16 2013</p> | <p>NICC Desktop Monitoring</p> | <p>10:00 – 11:00 a.m.</p> | <p>Phyllis Hinton 515-281-4723</p> |

Adult Education & Literacy Calendar

October 3, 2013

| Date | Description | Time/Location | Contact |
|------------------------|---|---|--|
| October 16-18 2013 | National Council on Workforce Education Conference More Information and to Register | Milwaukee, WI Hyatt Regency | |
| October 22 2013 | IWCC Desktop Monitoring | 1:00 -2:30pm | Phyllis Hinton 515-281-4723 |
| October 27-30 2013 | "Transforming Education to Student-Centered Learning" iNACOL Blended on Online Learning Symposium More information | Orlando, FL | |
| November 1 2013 | IPTV Spotlight on EICC <i>* feature due to state consultant by the 15th of the previous month</i> | | Phyllis Hinton 515-281-4723 |
| | Iowa STAR Institute I | | |
| November 7 2013 | NIACC Desktop Monitoring | 10:00 – 11:30 a.m. | Phyllis Hinton 515-281-4723 |
| November 11-13 2013 | Iowa Culture & Language Conference More information | Coralville Marriott 300 E. 9 th St. Coralville | Phyllis Hinton 515-281-4723 |
| November 13 2013 | <i>Cancelled</i> Learning to Achieve Academy | 9:30am-3:30pm DMACC – Ankeny Walnut Room | Phyllis Hinton 515-281-4723 |

Adult Education & Literacy Calendar

October 3, 2013

| Date | Description | Time/Location | Contact |
|-------------------------|--|--|--|
| November 13-15 2013 | <p align="center">NCTN Effective Transitions in Adult Education More information</p> | Crown Plaza Providence, RI | |
| November 14 2013 | <p align="center">ILCC Desktop Monitoring</p> | 1:00pm-2:30pm | Phyllis Hinton 515-281-4723 |
| November 15 2013 | <p align="center">Numeracy Academy Brown Bag Meals and Snacks</p> | 8:30 – 5:00pm B100 Grimes Bldg 400 E. 14th Des Moines | Phyllis Hinton 515-281-4723 |
| November 21-22, 2013 | <p align="center">Standards in Action Institute I</p> <p>U.S. Department of Education, Office of Vocational and Adult Education, offers this training through the Literacy Information and Communication System (LINCS) program to help our state programs build teachers' understanding of the College and Career Readiness Common Core Standards. This is a train-the trainer model that includes four, two-day institutes over the next several months. Each institute has a unique focus. Programs should have a minimum of two participants at each institute. Lunch will be provided.</p> <p align="center">Please register here by November 15, 2013</p> | 8:30am – 4:00pm 400 E. 14 th Street Des Moines – B100 | Phyllis Hinton 515-281-4723 |
| December 1 2013 | <p align="center">IPTV Spotlight on KCC <i>* feature due to state consultant by the 15th of the previous month</i></p> | | Phyllis Hinton 515-281-4723 |

Adult Education & Literacy Calendar

October 3, 2013

| Date | Description | Time/Location | Contact |
|---------------------|--|---|--|
| January 1 2014 | IPTV Spotlight on DMACC <i>* feature due to state consultant by the 15th of the previous month IPTV</i> | | Phyllis Hinton 515-281-4723 |
| January 9 2014 | ICCC Desktop Monitoring | 2:00pm-3:30pm | Phyllis Hinton 515-281-4723 |
| January 22 2014 | SCC Desktop Monitoring | 10:00am-11:30am | Phyllis Hinton 515-281-4723 |
| February 1 2014 | IPTV Spotlight on WITCC <i>* feature due to state consultant by the 15th of the previous month IPTV</i> | | Phyllis Hinton 515-281-4723 |
| February 4 2014 | KCC Desktop Monitoring | 11:00am-12:30pm | Phyllis Hinton 515-281-4723 |
| February 13 2014 | HCC Desktop Monitoring | 1:00pm-2:30pm | Phyllis Hinton 515-281-4723 |
| February 28 2014 | Numeracy Academy Brown Bag Meals and Snacks | 8:30 – 5:00pm B50 Grimes Bldg 400 E. 14th Des Moines | Phyllis Hinton 515-281-4723 |
| March 1 2014 | IPTV Spotlight on IWCC <i>* feature due to state consultant by the 15th of the previous month IPTV</i> | | Phyllis Hinton 515-281-4723 |

Adult Education & Literacy Calendar

October 3, 2013

| Date | Description | Time/Location | Contact |
|---------------------|---|----------------------|--|
| March 10 2014 | NCC Desktop Monitoring | 10:00am-11:30am | Phyllis Hinton 515-281-4723 |
| March 14 2014 | Numeracy Academy Snow Date | 9:00am-4:00pm TBD | Phyllis Hinton 515-281-4723 |
| March 16-19 2014 | Commission on Adult Basic Education (COABE) National Conference More Information | Pittsburgh, PA | Phyllis Hinton 515-281-4723 |
| March 26 2014 | IVCCD Site Visit | Marshalltown | Phyllis Hinton 515-281-4723 |
| April 1 2014 | IPTV Spotlight on SWCC <i>* feature due to state consultant by the 15th of the previous month IPTV</i> | | Phyllis Hinton 515-281-4723 |
| April 9 2014 | IHCC Site Visit | Ottumwa | Phyllis Hinton 515-281-4723 |
| April 10 2014 | WITCC Desktop Monitoring | 10:00am-11:30am | Phyllis Hinton 515-281-4723 |
| May 1 2014 | IPTV Spotlight on IHCC <i>* feature due to state consultant by the 15th of the previous month IPTV</i> | | Phyllis Hinton 515-281-4723 |

Adult Education & Literacy Calendar

October 3, 2013

| Date | Description | Time/Location | Contact |
|--------------------|--|----------------------|--|
| May 7 2014 | DMACC Site Visit | Des Moines | Phyllis Hinton 515-281-4723 |
| June 1 2014 | IPTV Spotlight on SCC <i>* feature due to state consultant by the 15th of the previous month IPTV</i> | | Phyllis Hinton 515-281-4723 |
| July 16-18 2014 | Adult Education and Literacy (AEL) Institute | TBD | Phyllis Hinton 515-281-4723 |