

Iowa Literacy Council Notes

Date: 3/8/13

Present: Dale Amunson, Eunice Reisberg, Bob Weiderholt, LaShell Staley, Jan Keese, Diane Goode, Anne Murr, Phyllis Hinton.

The council met at IPTV and began shortly after 9:00am to discuss and refine the RFA for Family Literacy. (The result of the discussion is listed below as recorded by Jan Keese.)

Next steps involve Phyl sending out a poll about May 1st to select a new date for our next meeting, which is not necessarily a Friday---a tentative date of June 3rd was suggested. Location is to be at DOC, pending any change-of-date issues. Also, it was recommended to send out received applications to the council prior to the meeting, in order for those who wish to review applications earlier than the meeting date could do so. Note that any council members submitting an application would not be on the review committee. Council adjourned at 1:00pm.

Respectfully,

Phyllis Hinton

Alex—we would suggest these questions/statements be imported into your RFA document—we tried to honor

your work and add our thoughts! It either says “keep as is” which means we agree with the exact wording...or we suggest you replace with our wording. Thanks.

Alex, if CASAS is required—is that clear in the application and does the agency/organization have to fund for this to happen?

Alex, we assume that the RFA will start with page 1 and not be a continuation of the pages of the announcement letter as our sample was. We will accept a total of 3 pages required from the RFA and 7 pages of text for the questions for a total of 10 pages for the application. This is our recommendation....if you don't like it, we quit! ☺

Alex and Phyl, it appears that June 7th will not work for multiple members—so we are looking at a new date. Phyl will send out a poll around May 1st but we have a tentative date of Monday, June 3. She will confirm if that will work—we are likely looking at a day other than a Friday.

These are for page 7!

1. Keep as is...

Point value—we have decided to use a 4 point rubric per question.

These are for page 8!

1. Keep as is....

Point value—

2. Keep as is.... On a. insert “paid” before planning time

Point value--

3. Replace with...

How do the activities add to the use of technology by the target population?
How will participants demonstrate increased competence in the use of technology (increased digital literacy)? How will the competency be measured?

Digital literacy is the ability to use information and communication technologies to find, evaluate, create, and communicate digital information in a wide variety of formats.

Point value--

4. Keep as is...

Point value--

5. Keep as is....

Point value-

These are for page 9!

1. Replace with....

How has your organization demonstrated commitment to serve those most in need in the area of family literacy? Provide specific examples.

Point value--

2. Replace with...

What is the past experience of your organization in improving the lives or literacy skills of adults and families? List outcomes of previous initiatives (if applicable) that support an expectation of continued success.

Point value—

3. Keep as is...

Point value—

4. Replace with...

List the current or potential community partners and how they would support this project. Provide details on the contact person, length of partnership (if applicable) and benefit to the partners in their participation.

Point value—

5. Replace with...

Describe how the applicant will maintain, record and report participant outcomes and monitor performance.

Point value--

These are for page 10!

1. Replace with...

What outcomes will this project measure? How will you measure them?

Point value--

2. Replace with...

How will the applicant and the community sustain the effort after this funded project ends.

Point value--

Potential scoring rubric:

4	3	2	1
Exemplary			Unacceptable

Additional information....

We suggest this section be limited to one page.