

## *Excerpt from Wyoming' State Plan Extension*

### 4.6.1 About contracting with other agencies or federal programs:

Contracts for adult education services with Department of Corrections (DOC), Department of Social and Rehabilitation Services (SRS), Department of Commerce, or One-Stop operators should be negotiated with the intent to improve support services to learners, to expand the program's hours/location of services, and/or to enhance the quality of adult education services in ways that would not be possible without a collaborative approach. Adult education programs must document how the contracted monies enhance, not supplant, adult education services. All services, all staff members, all program sites, and all participants served through collaborative partnerships that include any percentage of AEFLA funding must be included in the determination of performance levels.

Contracts for adult education services with business/industry partners are permitted as long as AEFLA funding is used exclusively to provide allowable AEFLA services. AEFLA funding cannot be used to provide employer-specific training. Onsite workplace literacy programs that are supported with any percentage of AEFLA funding and their participants must be included in the determination of performance levels. Adult education programs may not contract with business/industry partners to provide work-place literacy programs if this collaborative effort results in a reduction of services to the

general public. Adult education programs must monitor the effectiveness of their workplace literacy programs in comparison to their adult education programs that serve the general public.

All monies generated by contracts that include services provided by any percentage of AEFLA federal, state, and/or local matching funds must be reinvested exclusively in the adult education program. No portion of the local cash match may be generated from AEFLA federal, state, and/or local matching funds. (See Section 4.1.)

Any learner served through contractual services that are paid for exclusively by non-AEFLA funding cannot be included in the adult education learner count on LACES. The only exceptions to this policy are adults participating in Wyoming Family Literacy grant-funded programs that include the AEFLA-funded adult education program as a collaborative partner. Adult learners served in these programs may have their participation and outcomes reported on LACES.

Learners served in all other federally funded education programs (such as Title III programs) cannot be simultaneously served in an AEFLA-funded program, and, therefore, they cannot be included in the adult education learner count on LACES. Adult education programs must be able to clearly define and delineate the services provided by AEFLA funding, the service provider(s) supported by AEFLA funding, and the recipients of services provided by AEFLA funding.