

SAMPLE

FOUNDATION – Beliefs and Mission

Directions: Fill in the chart below, evaluating whether or not your program is appropriately adhering to the beliefs and mission that you have developed. E = Excellent; S = Satisfactory; NI = Needs Improvement.

Date of review: _____

Belief Statement	E	S	N.I.	IDEAS for maintenance or improvement	WHO is responsible?
All students should be reached by the counseling program			√	More classroom guidance lessons, lunch bunches, individual check-ins	
Classroom guidance should be used for prevention and education with large numbers of students			√	Need to do more classroom guidance; needs assessment from students, parents, teachers; In August, plan out three or four important units and design or order the materials to use	
All students' differences and special needs should be considered in planning counseling activities		√		Continue meeting with all regular and special education teachers, reviewing files and considering input of parents when developing counseling activities	
Data should be used to develop and evaluate counseling program			√	Getting better but could still use more. What other data can we use? Grades, absenteeism, discipline referrals etc. Who can help us compile this info.?	
All students' developmental needs should be considered in planning counseling services		√		Continue taking developmental needs into account when planning. For a reminder, could post a developmental chart/paper with moral, intellectual, motor developmental stages.	
The counseling program should be developed in collaboration with other school and community members	√			Continue meeting with teachers, faculty and staff in the building and the district to gather information and opinions. Continue contacting community members and do more outreach for the feedback of other/new members.	
Appropriate target competencies should be selected based upon the needs of the student population	√			Continue evaluating the competencies selected at the end of each year and selecting new target competencies that fit student development and needs.	